附件2：

宝坻区第六届(2025-2026)社会组织

公益创投项目申报书

项目编号：

项目名称：

项目类别：

申报单位：

合作单位：

填表日期: 2025年 月 日

宝坻区民政局监制

**填 表 说 明**

一、本申报书为项目实施的格式合同，申报单位必须保证其真实性和严肃性。

二、项目编号由第三方承办单位负责填写。

三、项目名称为“申报单位名称+项目内容关键词”。

四、项目类别按照有关文件填列。

五、项目实施地域限宝坻区。

六、项目立项后，项目申报书将作为协议的组成部分。

七、项目申报书各项内容按照说明填写，为保证统一规范，请勿对格式进行修改。

八、本申报书由宝坻区民政局负责监制并解释。

**宝坻区第六届(2025-2026)社会组织公益创投项目申报书**

***注：本文所有的表格可插入填写，请不要删减内容***

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| **第一部分：项目基本信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目名称** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **服务地点** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目周期** |  | | | | | **项目申报资金** | | | | |  | | | | | | | | **项目配套资金** | | | | | |  | |
| **合作机构** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目概述** | （不少于300字） | | | | | | | | | | | | | | | | | | | | | | | | | |
| **第二部分：申请机构信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **机构名称** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **机构类型** | 1.独立注册社会团体（ ）  2.独立注册民办非企业单位（ ）  3.其他(请说明) （ ） | | | | | | | | | | | | | | | | | | | | | | | | | |
| **注册时间** |  | | | | | | | | **统一社会信用代码** | | | | | | |  | | | | | | | | | | |
| **机构法人** |  | | | | | | | | **法人身份证号码** | | | | | | |  | | | | | | | | | | |
| **通讯地址** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **网址** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **官方微信** |  | | | | | **官方微博** | | | | | | | | | |  | | | | | | | | | | |
| **机构人员**  **情况** | **全职人员** | | | | |  | | | | | | | | | | | | | | | | | | | | |
| **兼职人员** | | | | |  | | | | | | | | | | | | | | | | | | | | |
| **志愿者** | | | | |  | | | | | | | | | | | | | | | | | | | | |
| **机构简介** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **曾做项目**  **简介** | **项目名称** | | | | | | | | | | | | **资助方** | | | | | | | | | | **资助总额** | | | |
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| **机构账户信息** | **开户帐号** | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **开户名** | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **开户行** | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **第三部分：合作单位信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **合作单位负责人** | **姓名** | |  | | | | | | | | | | | | **联系电话** | | | | | | |  | | | | |
| **职务** | |  | | | | | | | | | | | | **电子邮箱** | | | | | | |  | | | | |
| **合作单位联系人** | **姓名** | |  | | | | | | | | | | | | **联系电话** | | | | | | |  | | | | |
| **职务** | |  | | | | | | | | | | | | **电子邮箱** | | | | | | |  | | | | |
| **第四部分：执行团队信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目**  **负责人** | **姓名** |  | | | | | | | | | | **联系电话** | | | | | |  | | | | | | | | |
| **职务** |  | | | | | | | | | | **电子邮箱** | | | | | |  | | | | | | | | |
| **个人**  **履历** |  | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目**  **联系人** | **姓名** |  | | | | | | | | | | **联系电话** | | | | | |  | | | | | | | | |
| **个人**  **履历** |  | | | | | | | | | | | | | | | | | | | | | | | | |
| **团队成员**  **简介** | **姓名** | **年龄** | | | | | | **学历** | | | | **相关工作经验** | | | | | | | | **主要负责工作** | | | | | | |
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| **第五部分：项目详细信息** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目背景** | **1.设计项目的缘由：** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **2.项目现状：** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **3.立项前的调查准备工作描述：** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目**  **总目标** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目**  **考核**  **指标** | **内容** | | | **单位** | | | **数量** | | | **直接受益人数** | | | | | | | | | | | **间接受益人数** | | | | | |
| **人/(次、场)** | | | | | | | **总人数** | | | | **人/(次、场)** | | | | | **总人数** |
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| **项目实施方法** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目进度安排** | **时间** | | | | **工作内容** | | | | | | | | | **对应目标（场、次、篇）** | | | | | | | | | | **备注** | | |
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| **项目达成效果** | （不少于300字） | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目新闻传播资源** |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **风险预估及应对策略** | **风险预估：** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **应对策略：** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **项目可持续性及推广性** | （不少于300字） | | | | | | | | | | | | | | | | | | | | | | | | | |
| **第六部分：项目经费预算** | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **【预算填写说明】**  **项目经费预算分为总预算和分预算** | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| **（一）项目总预算** | | | | | | | | | | | |
| **序号** | | **类别** | | | **财政资金（元）** | | | **配套资金（元）** | | | **总计资金（元）** |
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| **1** | | **耗材费** | | |  | | |  | | |  |  |
| **2** | | **合作费** | | |  | | |  | | |  |  |
| **3** | | **会议和培训费** | | |  | | |  | | |  |  |
| **4** | | **调研和活动费** | | |  | | |  | | |  |  |
| **5** | | **专家咨询费** | | |  | | |  | | |  |  |
| **6** | | **人员工时费** | | |  | | |  | | |  |  |
| **7** | | **印刷费** | | |  | | |  | | |  |  |
| **8** | | **项目执行费** | | |  | | |  | | |  |  |
| **总计** | | | | |  | | |  | | |  |  |
| **（二）项目分预算** | | | | | | | | | | | |
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| **类别** | **预算内容** | | | **费用详细说明** | | | | | **预算金额** | **备注（数量说明或用途说明）** | |  |
| **单位** | | **数量** | **单价** | | **（元）** |  |
| **A** | **耗材:** | | | | | | | |  |  | |  |
| A1 |  | |  | | |  |  | |  |  | |  |
| A2 |  | |  | | |  |  | |  |  | |  |
| **B** | **合作费**　: | | | | | | | |  |  | |  |
| B1 |  | |  | | |  |  | |  |  | |  |
| B2 |  | |  | | |  |  | |  |  | |  |
| **C** | **会议和培训费:** | | | | | | | |  |  | |  |
| C1 |  | |  | | |  |  | |  |  | |  |
| C2 |  | |  | | |  |  | |  |  | |  |
| **D** | **调研和活动费** | | | | | | | |  |  | |  |
| D1 |  | |  | | |  |  | |  |  | |  |
| D2 |  | |  | | |  |  | |  |  | |  |
| **E** | **专家咨询费** | | | | | | | |  |  | |  |
| E1 |  | |  | | |  |  | |  |  | |  |
| E2 |  | |  | | |  |  | |  |  | |  |
| **F** | **人员工时费** | | | | | | | |  |  | |  |
| F1 |  | |  | | |  |  | |  |  | |  |
| F2 |  | |  | | |  |  | |  |  | |  |
| **G** | **印刷费** | | | | | | | |  |  | |  |
| G1 |  | |  | | |  |  | |  |  | |  |
| G2 |  | |  | | |  |  | |  |  | |  |
| **H** | **项目执行费** | | | | | | | |  |  | |  |
| H1 |  | |  | | |  |  | |  |  | |  |
| H2 |  | |  | | |  |  | |  |  | |  |
| **总计** | | | | | | | | |  |  | |  |
| **备注** | 1、涉及到人员费用必须清晰列出，需要注明人员的工作量，专家和社工等专业人员请在备注栏注明其专业资质 | | | | | | | | | | |  |
| 2、涉及到场地费用必须清晰列出，注明使用天数及价格 | | | | | | | | | | |  |
| 3、若行、列不够，可以根据实际情况自行增加 | | | | | | | | | | |  |
| 4、若某项活动费用不用发生，可以不用填写，可删除空白行。 | | | | | | | | | | |  |

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| **机构可提供的配套资源** | |  |
| **申报单位承诺** | **我单位保证项目申报材料真实、合法、有效，已制定项目实施计划、方案，确保项目如期完成。将按相关规定和活动要求，接受项目考核、审计、评估和监管，并承担相应责任，如违反相关规定，愿意接受处罚。**  **法定代表人签字：**  **（单位盖章)**  **年 月 日** | |

**注:请以附件形式提交机构法人登记证书、上一年度审计报告、上一年12月份财务报表、曾做相关项目的详细信息等，与本项目申报书一并提交第三方。**